



Hanoi, Viet Nam  
8-10 November 2010

## Registration Form

Please return to IFA  
**before 6 October 2010**

IFA – 28, rue Marbeuf  
75008 Paris – France  
Fax: + 33 1 53 93 05 46  
conference@fertilizer.org

**IMPORTANT: To benefit from the preferential group rate (two or more), please indicate to whom the global invoice should be sent:**

Contact name \_\_\_\_\_

TEL \_\_\_\_\_

EMAIL \_\_\_\_\_

Mr, Ms, Mrs, Mr and Mrs, Mr and Ms (please circle appropriate title)

FAMILY NAME \_\_\_\_\_

FIRST NAME \_\_\_\_\_

Position \_\_\_\_\_

COMPANY NAME \_\_\_\_\_

Address \_\_\_\_\_

Postal Code and City \_\_\_\_\_

COUNTRY \_\_\_\_\_

TEL \_\_\_\_\_

FAX \_\_\_\_\_

**EMAIL (please print)** \_\_\_\_\_

**I authorize IFA to print this email address on the list of participants (✓ please tick):**

Yes

No

**Initials and Name to be printed on badge**

Delegate \_\_\_\_\_

Accompanying Person (spouse, child exclusively) \_\_\_\_\_

**PAYMENT** Cheque  Bank transfer  (charges paid by the transferer)

**Up to 6 October 2010**

**After 6 October 2010**

*All rates include 10% VAT*

655 € for two delegates or more from IFA member companies

770 € per delegate from IFA member companies

935 € per delegate from companies not member of IFA

880 € per delegate from IFA member companies

1045 € per delegate from companies not member of IFA

*A password will be given upon receipt of registration fees to access the official list of participants on the IFA web site.*

**Completion of the registration form entails acceptance of the terms pertaining to payment of the conference fee and the hotel reservation, if applicable, outlined in the conference announcement and at the back of this form.**

**If you require a hotel reservation, kindly give us your credit card details as guarantee.**

Amex

Mastercard

Visa

Diners Club

Expiry Date \_\_\_\_\_

Name of the Holder \_\_\_\_\_

Credit Card Number \_\_\_\_\_

Please complete to guarantee your hotel reservation. This information will be given to the hotel and your reservation cannot be confirmed without it.

In case of no-show or cancellation less than 48 hours prior to arrival, one night will be charged by the hotel.

Date : \_\_\_\_\_

Signature : \_\_\_\_\_

Hotel and travel information →

**HOTEL AND TRAVEL INFORMATION** (✓ please tick your choice)

|  |                          |         |                          |                          |                          |                          |         |                          |
|--|--------------------------|---------|--------------------------|--------------------------|--------------------------|--------------------------|---------|--------------------------|
| Hotel reservation at the InterContinental Hanoi Westlake | <input type="checkbox"/> | or      | Private                  | <input type="checkbox"/> | Non-smoking              | <input type="checkbox"/> | Smoking | <input type="checkbox"/> |
| Deluxe Hanoi View  | Single/Double Room       | USD 135 | <input type="checkbox"/> | USD 150                  | <input type="checkbox"/> |                          |         |                          |
| Deluxe Lake View   | Single/Double Room       | USD 165 | <input type="checkbox"/> | USD 180                  | <input type="checkbox"/> |                          |         |                          |
| Lotus Suite  | Single/Double Room       | USD 265 | <input type="checkbox"/> | USD 280                  | <input type="checkbox"/> |                          |         |                          |
| Westlake Suite   | Single/Double Room       | USD 365 | <input type="checkbox"/> | USD 380                  | <input type="checkbox"/> |                          |         |                          |

Rates are subject to 5% service charge and 10% VAT.

Buffet Breakfast and complimentary in-room wired internet access inclusive.

**Check-in: 14.00** - For early arrivals, delegates should book the previous night for immediate occupancy of their hotel room (an additional night will be charged to hotel invoice): Yes  No

Arrival date in Hanoi \_\_\_\_\_ Flight N° and ETA \_\_\_\_\_

Departure date from Hanoi \_\_\_\_\_ Flight N° and ETD \_\_\_\_\_

Airport transfer on arrival requested from the InterContinental Hanoi Westlake:

Limousine: USD 68 nett/way/car (maximum two persons)  Minivan: USD 68 nett/way/car (maximum five persons)

## COMPLETION OF THE REGISTRATION FORM IMPLIES ACCEPTANCE OF THESE TERMS

### LIST OF PARTICIPANTS

- Accessible on the IFA web site with a password given upon receipt of conference fees.
- Updated weekly up to 3 November 2010.
- A list of registered companies will be announced on our web site in the section dedicated to this conference.

Kindly note that you have the option of having your email address added to the list of participants. However, in recognition of your privacy, we request your written authorization on the registration form.

### PAYMENT OF CONFERENCE FEES

The conference fee (inclusive of 10% VAT) is payable in Euros (€) (credit cards are not accepted)

- by cheque to the order of IFA sent to the IFA office;
- by bank transfer to the IFA account;

Beneficiary: **IFA**

Bank: **BNP PARIBAS**

Agency: **Paris Associations**

Bank Address: **37-39, rue d'Anjou - 75008 Paris, France**

IBAN (International Bank Account Number):

**FR76 3000 4008 0400 0102 8099 336**

Account n°: **00010280993 36**

Swift Code: **BNPA FR PP PAA**

RIB: **30004 00804 00010280993 36**

Please include the name of the company, the name(s) of the delegate(s) and "IFA Crossroads Conference 2010" on the transfer. All charges must be paid by the transferer.

Preferential rates apply to early registrations provided fees are settled by **6 October 2010**. IFA member companies registering two or more delegates can benefit from a 15% discount. Registrations and payment must be grouped.

### CANCELLATION AND REFUND

Delegates wishing to cancel their participation should inform IFA in writing **before 6 October 2010**. After that date, there will be no refund of the conference fee.

The conference fee remains due for cancellations occurring after the deadline. All refunds will be made after the conference, bank charges deducted.

### HOTEL RESERVATION

**IMPORTANT: A one night cancellation charge is due to the hotel for any cancellation occurring less than 48 hours prior to the announced arrival date and no-show.**

**At check-in, please reconfirm your date of departure with the hotel as it will be the basis for invoicing your stay, payable to the hotel upon departure.**